Use @mentions for Direct Communication

How to use Microsoft Teams @mentions

Need to Get Someone's Attention?

- Type @ and the person's name
- Select the name

Select the name	
Sugges	
Megan Bowen MeganB@toso.com +1	
@Mega	

• They'll see they've been @ mentioned.

Need to Get the Attention of the Entire Team?

- Type @team or @channel
- Select the Team or channel name

